



The annual report of the chairperson, SAAHE Central region for the period March 2020 to February 2021

1. SAAHE Central Branch Management Committee

The following members serve on the SAAHE Central branch management committee.

Chair:	Mr Alwyn Hugo (UFS)
Vice-chair:	Dr Lynette van der Merwe (UFS)
Academic:	Dr Mathys Labuschagne (UFS)
Finance:	Prof Hesta Friedrich-Nel (CUT)
Marketing:	Dr Jeanette du Plessis (CUT)
Information Technology:	Drr Riaan van Wyk (UFS)
Administration:	Me Gerbrecht Niemand (UFS)

National Council Representatives: Prof Gert van Zyl and Prof Hesta Friedrich-Nel
Mr Alwyn Hugo

In 2019 a motion was accepted on the AGM that the election of committee members will be done in 2020. Due to the COVID-2019 lockdown, elections did not take place and the committee continued into 2021.

1.1 Management Meetings

One management meeting were held in March 2020 and one management meeting were held in March 2021. Both meetings had set agendas and minutes were kept.

2. Portfolio reports

2.1 Academic Portfolio

Due to the lockdown restrictions and the transformation to online and remote learning only one academic activity were presented in 2020. This activity was in a ZOOM webinar by the SAAHE Simulation Special Interest Group. The theme was simulation as answer to the challenges brought by COVID-19 to teaching and learning.

2.2 Marketing Portfolio

Currently marketing of SAAHE Central branch activities are done through the e-mail systems of the Faculty of Health Sciences UFS and Faculty of Environmental and

Health Sciences of CUT. This strategy need to observe the IT protocols of the mailers. All announcements of activities are branded with the SAAHE logo. Further marketing is done through different committees in the faculties where appropriate. Topics that are not specific to health sciences are marketed in the broader education communities of the two universities.

Investigation into a national marketing platform linked to SAAHE National web are underway.

2.3 Information Technology Portfolio

The information technology portfolio manages academic activity announcements this include drafting of flyers and distributing the flyers through different communication technologies to members. The National web area (SAAHE.org.za) allows for regional presence and we use the Central region area to host our newsletters as well as administration documents

2.4 Administration

The administration portfolio manages the bookings of venues for meetings, academic activities and makes travel arrangements for guests that visit SAAHE Central Branch.

2.5 Finances

SAAHE Central are fortunate that both the Faculty of Health Sciences UFS and the Faculty of Environmental and Health Sciences CUT contributes annually institutional membership fees of R 5000-00 per faculty. These funds are used frugally to stimulate academic discussion in the health education community.

We concluded 2020 business with a positive balance of R 57 252-00. The statement will be presented to members on 5 May 2021 during the AGM.

SAAHE Central hosted the conference in 2019. We have submitted the conference report to SAAHE National Committee and concluded our financial commitments in 2020. The official report list income and expenses and is available to any member for inspection.

Summary of the income as follows:

Description	Amount
SAAHE2019 balance Before HWSETA Payment	R130 431
Post conference allocation	
SAAHE2019 balance Before HWSETA Payment	R130 431
Seed money to 2020 conference	R50 000
	R180 431
50% to next conference	R90 216
Subtract seed money	R50 000

	R40 216
25% to National	R45 108
Subtract prizes from 2019 (1x R4200)	R4 200
Subtract sponsored quests in 2019 (2x R4200)	R8 400
	R32 508
25% to Central region	R45 108

HWSETA Details	
HWSETA Payment - 10 March 2020	R610 550
<i>Total to be paid to participants</i>	<i>R511 637</i>
Admin Fees - 2x R2000	R4 000
Already Paid	R507 437
Outstanding - Botswana	R4 200
<i>Total payments</i>	<i>R515 637</i>
HWSETA amount available	R94 913

3. Conclusion

I thank the committee members for a year of dedicated efforts and service to the SAAHE community in advancing SAAHE business in the central region.

The SAAHE management committee thanks the loyal supporters of events presented in the central region.

Alwyn Hugo
Chairperson: SAAHE Central Branch
5 May 2021