



**AGENDA OF THE ANNUAL GENERAL MEETING 2016/01
OF
THE SOUTH AFRICAN ASSOCIATION OF HEALTH EDUCATIONALISTS**

**TO BE HELD ON
TUESDAY 22 JUNE 2016, 16:00 IN C2 AT THE BOARDWALK CONFERENCE CENTRE PORT
ELIZABETH, SOUTH AFRICA**

1. **OPENING AND WELCOME** **G van Zyl**
2. **ATTENDANCE REGISTER**
- 2.1 **APOLOGIES**
3. **SPECIAL ANNOUNCEMENTS**
4. **MINUTES**
- 4.1 **Minutes of the meeting held on 13 September 2015 (Document 1)**
5. **MATTERS ARISING FROM THE MINUTES**
- 5.1 **CONSTITUTION (Document 2)** **G van Zyl**
For noting
- 5.2 **CONFERENCES**
- 5.2.1 **SAAHE Conference 2017** **R Kruger/G Reitsma**
Feedback and an update on the planned conference in 2017 at North West University.
- 5.3 **DISTINGUISHED EDUCATOR AWARD** **F Cilliers**
Discussion on the outcome of the 2015/2016 award.
- 5.4 **SAAHE RESEARCH AWARD** **F Cilliers**
Discussion on the outcome of the 2015/2016 award
- 5.5 **SAAHE POSITION PAPERS** **G van Zyl**
Discussion of the principle of position papers.
Present a list of possible position papers (e.g. on recognition, capacity building on the clinical platform, etc.)
- 5.6 **AMEE FEEDBACK** **G van Zyl**
Feedback on the letter to AMEE to express interest in presenting the next Ottawa conference.
- 5.7. **WEBSITE** **M Rowe**
Feedback on the developments on the website.
6. **FINANCES AND BUDGET** **V Singaram**
7. **MATTERS FROM THE COUNCIL MEETING** **G van Zyl**

8. NEW MATTERS
9. DATE OF NEXT MEETING
10. CLOSURE
