



The annual report of the chairperson, SAAHE Central region for the period March 2016 to February 2017

1. SAAHE Central Branch Executive Council

At the annual general meeting on 16 March 2016 the following members were elected to serve a 3 year term on SAAHE Central branch executive council in the following portfolios.

Chair: Mr Alwyn Hugo (UFS)
Vice-chair: Dr Lynette van der Merwe (UFS)
Secretariat: Dr Dee Mtyongwe (CUT)
Academic: Dr Mathys Labuschagne (UFS)
Finance: Prof Hesta Friedrich-Nel (CUT)
Marketing: Dr Jeanette du Plessis
Information Technology: Mr Riaan van Wyk
Administration: Me Gerbrecht Niemand
National Council Representatives: Prof Gert van Zyl and Prof Hesta Friedrich-Nel

1.1 Executive Council meetings

Six executive council meetings were held between March 2016 and February 2017. Meetings alternate between the UFS and CUT campuses and follow formal meeting procedures with set agendas and documented minutes. Dates of meetings as follows:

18 May 2016
25 July 2016
22 August 2016
7 November 2016
30 January 2017

2. Portfolio reports

2.1 Academic Portfolio

Three academic activities were held for the period March 2016 to February 2017. Two activities were free academic discussions and one was a symposium that collected a nominal registration fee and that was accredited for 8 CEU's in the ethics category. Dates and topics of the activities as follows:

16 March 2016: Dr Louise van den Berg from UFS presented "... of Leaves and Forests....". The focus of the presentation was the influence of personality on

learning strategies that prompted the development of an electronic tool that organise teaching and learning in undergraduate dietetics.

18 May 2016: Dr Mathys Labuschagne and Prof Yvonne Botma from the UFS facilitated a discussion on Inter Professional Education. The discussion related challenges and successes of inter professional education facilitated by all schools in the Faculty of Health Sciences at the UFS and documented the inter professional student teams' activities in the community.

16 September 2016: Prof Francois Cilliers and Dr Theresa Burges from UCT presented a symposium on ethics in educational research. The registration fee for the symposium was R 250-00. The income from the symposium funded air fare of the presenters and accreditation of the symposium. Attendees received 8 CEU's in the ethics category.

2.2 Marketing Portfolio

Currently marketing of SAAHE Central branch activities are done through the e-mail systems of the Faculty of Health Sciences UFS and Faculty of Environmental and Health Sciences of CUT. This strategy need to observe the IT protocols of the mailers but all efforts are made to announce activities branded with the SAAHE logo. Further marketing is done through different committees in the faculties where appropriate. Topics that are not specific to health sciences are marketed in the broader education communities of the two universities.

2.3 Information Technology Portfolio

The information technology portfolio manages all academic activity announcements, this include drafting of flyers and distributing the flyers through different communication technologies to members. The National web area (SAAHE.org.za) allows for regional presence and we use the Central region area to host our newsletters as well as our meeting administration documents. In future we will use the platform as a communication method regarding academic discussions as well.

During 2016 we published two newsletters that are available at <http://saahe.org.za/administration/central/>.

2.4 Administration

The administration portfolio manages the bookings of venues for meetings, academic activities and make travel arrangements for guests that visit SAAHE Central Branch. During the period of March 2016 to February 2017 arrangements for five executive council meetings and three academic meetings were made. This include travel arrangements for 2 guest speakers for the symposium on the 16 March 2016.

2.5 Finances

SAAHE does not charge membership fees and branches must generate their own funds. SAAHE Central branch are fortunate that both the Faculty of Health Sciences UFS and the Faculty of Environmental and Health Sciences CUT

contributes annually institutional membership fees of R 5000-00 per faculty. These funds are used frugally to stimulate academic discussion in the health education community. Most academic activities are free but for symposia we do charge registration fees to help offset logistic costs. The finances of SAAHE Central branch are sound. We ended 2016 on a balance of R 69 119-53. The financial commitments currently is R 3 00-00 for travel costs and an invoice for institutional fees from CUT to be paid at end of March 2017. The statement will be presented to members on 8 March 2017 during the AGM.

3. Conclusion

I thank the committee members for a year of dedicated efforts and service to the SAAHE community in advancing SAAHE business in the central region.

The SAAHE management committee thank the loyal supporters of events presented in the central region.

Alwyn Hugo
Chairperson: SAAHE Central Branch
8 March 2017